



# DET Lean Projects Status Summary

Updated 11/30/2018

## Current DET Lean Projects

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### **DET Project Manager Onboarding**

Bureau: Technical Architecture and Project Management

Status: In progress – Defining problem

### **Fast-tracking Pass-through Orders**

Bureau: Publishing and Distribution

Status: In progress – Collecting “before” metrics

### **Reducing JHTS Job Count Time**

Bureau: Publishing and Distribution

Status: In progress – Implementing recommendations

### **Streamlining Master Service Order Creation**

Bureau: Publishing and Distribution

Status: In progress – Collecting “before” metrics

### **Increasing Efficiency in Address List File Processing**

Bureau: Publishing and Distribution

Status: In progress – Defining problem

## Completed DET Lean Projects

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### **Establish and Utilize Address List Processing Standards**

Bureau: Publishing and Distribution – Summer 2018

### **DET Employee Photo Process Reorganization**

Bureau: DET Policy Office – Summer 2018

### **Automating Server Builds for WebSphere**

Bureau: Infrastructure Support – March 2018

### **Inventory and Warehouse Reorganization Project**

Bureau: Publishing and Distribution – June 2017

**Document Sales and Distribution Reorganization Project**

Bureau: Publishing and Distribution – March 2017

**Streamlining the Provision of IT Resources for New DOA Employees**

Multi-bureau project – September 2016

**Service Delivery Phase 1 – Intakes**

Bureau: Infrastructure Support – September 2016

**Assisting Division of Enterprise Operations with Assessment of State's Interdepartmental Mail Routes**

Bureau: DET Policy Office/Division of Enterprise Operations – August 2016

**Streamlining Approvals and Billing for Operational Service Requests**

Bureau: Infrastructure Support – January 2016

**Bindery Area 5S Project**

Bureau: Publishing and Distribution – January 2016

**Telco Billing**

Bureau: Business Services – October 2015

**Document Sales Analysis**

Bureau: DET Policy Office/Division of Enterprise Operations – August 2015

**Elimination of Unnecessary Inventory**

Bureau: Publishing and Distribution – August 2015

**Publishing Work Order Adjustment**

Bureau: Publishing and Distribution – June 2015

**Summary of Solutions (SOS) Publishing Process**

Bureau: Infrastructure Support – June 2015

**Conditioning Area 5S Project**

Bureau: Publishing and Distribution – Spring 2015

**Shipping Area 5S Project**

Bureau: Publishing and Distribution – Spring 2015

**Print Area Shelving 5S Project**

Bureau: Publishing and Distribution – Spring 2015

**Production Job Naming Standards**

Bureau: Publishing and Distribution – February 2015

**DET Procurement Process Modifications**

Bureau: Business Services – February 2014

**Million Dollar-Plus IT Project Status Reporting**

Bureau: DET Policy Office – November 2013

*If you have questions or need information about these projects, please contact the DET Policy Office ([DOADETPolicyOffice@wisconsin.gov](mailto:DOADETPolicyOffice@wisconsin.gov)).*

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